

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Regular Meeting
February 2, 2026

Rescheduled from January 26, 2026 due to level 2 snow emergency library closure.
Meeting was all-virtual and held via Zoom.

Attendance

Members Present: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Staff Present: Ms. Ritchey, Ms. Switzer, Implementation Team

Dr. Barnard called the regular meeting of the Shaker Heights Public Library Board of Trustees to order at 6:38 p.m. at the Main Library.

Roll Call: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Library Records Commission

Ms. Ritchey presented obsolete records for disposal approval.

2026-01 Dr. Bynum moved, and Ms. Cole-Kelly seconded the motion to approve disposal of obsolete records.

Roll Call: Ayes: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Nays: None. Motion carried.

Board Bylaws

Dr. Barnard asked Dr. Bynum and Ms. Tendulkar to review the bylaws and present any suggested changes to the President in time for the March board meeting.

Consent Agenda

- Approval of Minutes – December 15, 2025, Organizational and Regular Meeting
- Financial Statements – December 31, 2025
- Gifts to be Accepted and Appropriated to the Designated Funds

General Fund Restricted (101-6510)

Jonathan and Suzanne Scharfstein \$500

In memory of Phyllis G. Kozokoff

Barrett Brown \$100

Jody and Tod Podl \$100

Jonathan and Suzanne Scharfstein	\$50
Emma Wise	\$50
Jacobson Multimedia, LLC	\$25
General Fund (101-6110) - Restricted	
Thomas and Laura Barnard	
Snacks for Teens	\$250
Marilyn Kammer Memorial Fund (209-6510)	
Morry and Bonnie Barron	
In honor of Karl Kammer's 100th birthday	\$25
Randy Kammer	
In memory of Andrew Rogers	\$25
Karl Kammer	
In memory of Marvin Browdy	\$25
Sheldon "Skip" Baumuel Local History Fund (206-6110)	
Olivia Baumuel	
In honor of Skip's son, Jonathan Baumuel	\$200
<u>2026-02</u>	Dr. Rogen moved, and Ms. Cole-Kelly seconded the motion to accept the consent agenda items as submitted.
Roll Call:	Ayes: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez
	Nays: None. Motion carried.

Fiscal Officer's Report

A. Credit Card Rewards Report

Ms. Ritchey presented the annual Credit Card Rewards Report for review.

Director's Report

A. Director's Written Report

Ms. Switzer shared her written report.

B. Fourth Quarter and Annual Statistics Report

Mr. Grabski presented the Fourth Quarter and Annual Statistics Report for review.

C. Strategic Planning: 2026 Action Plan

Ms. Switzer presented the Strategic Planning: 2026 Action Plan for review

D. Moving upcoming All-Staff Meeting Dates

Mr. Marcus requested adjusting the All-Staff Meeting Dates for 2026.

2026-03 Mr. Turner moved, and Ms. Tendulkar seconded the motion to approve a delayed opening at 1:00 p.m. for both buildings on June 5, 2026, to support a half-day staff training session and authorize normal operating hours on November 6, 2026, in place of the previously planned delayed opening for an all-staff meeting.

Roll Call: Ayes: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Nays: None. Motion carried.

E. T-Mobile Lease Renewal

Ms. Switzer reported that T-Mobile has notified the library of their intent to renew their sublease for the cell tower in the chimney at Main Library for a third renewal term, which will begin May 1, 2026.

The initial lease with T-Mobile began May 1, 2011 and was for a five-year term. The lease gives T-Mobile the right to extend the agreement for up to four additional terms of five years each on the same terms and conditions, except with a 15% increase in rent at each renewal in term. The rent will increase to \$2,623.51 per month (\$31,482.12 per year) in the third renewal term. The annual increase to revenue in 2026 will be \$2,737.60.

New Business

A. Personnel Action

Hired:

Cevanah McCoury, Youth Services Associate, full-time, level 18, effective 12/1/2025

Status Change:

Haimanti Pakrashi, Adult Services Associate, half-time to substitute, level 18, effective 12/16/2025

End of Employment:

Helena Dalton, Afterschool Associate, part-time, level 20, effective 12/1/2025

Ashley Hawkins, Adult Services Associate, full-time, level 18, effective 12/26/2025

B. Other New Business

None.

C. Executive Session

2026-04 Dr. Bynum moved, and Mr. Turner seconded the motion to enter Executive Session pursuant to Section 121.22 of the Ohio Revised Code, to discuss details relative to the security arrangements and emergency response protocols for a public body or a public office, when disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Roll Call: Ayes: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Nays: None. Motion carried

Trustees entered executive session at 7:01 p.m.
Trustees returned to regular session at 7:26 p.m.

Adjournment

Since there was no further business to discuss, Mr. Turner moved, and Ms. Cole-Kelly seconded the motion to adjourn the regular board meeting at 7:27 p.m. and trustees unanimously agreed. The next regular meeting of the Shaker Heights Public Library Board of Trustees is scheduled for Monday, February 23, 2025, at 6:30 p.m.

Laura Barnard, President

Susan Ritchey, Fiscal Officer

Rajani Tendulkar, Secretary